Waddington Parish Council

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clerk@waddingtonparishcouncil.org.uk

Local Government Act 1972 Meeting of Waddington Parish Council

Monday 8th April 2024 at 7:30pm in the Refectory meeting room at St Helen's Church Waddington

R. Moon (Clerk & RFO)

Minutes

1.	Introduction	Attachments
	The Chair welcomed Councillors and members of the public to the meeting	
2.	Attendance and Apologies for absence	
	To note attendance and to receive and approve apologies for absence.	
	Cllr John Rattigan, Cllr Sarah Whitwell, Cllr Roy Edmondson, Cllr Liz Cox, Cllr Chris Sullivan & Cllr Richard Harrison	
	Also in attendance the Clerk, RVBC Cllr Sophie Cowman and one member of the public	
3.	Declarations of interest	
	Cllr Christopher Sullivan declared as interest in item 14 of the Agenda as an allotment holder.	
4.	Public Participation (max 5 mins per person)	
	To adjourn and hear from members of the public wishing to speak at the meeting	
	Public participation from people present at the meeting.	
	Update about dates for Duck Race and Scarecrow Festival if available.	
	There were no updates available.	
5.	Minutes of previous Meeting	
	To resolve to confirm the accuracy of the Minutes of Waddington Parish Council meeting held on Monday 11 th March 2024 - to be signed off by the Chair.	

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	RESOLVED – Members agreed the accuracy of the minutes	05.01.01	
6.	Any matters arising from the minutes & not covered on this Agenda (resolutions closed & not required to be on this Agenda)		
7.	Councillor co-option		
	Update on vacancy Members were informed that no interest had been received, the advert to remain in the noticeboard and Members were asked to promote the vacancy more including in the upcoming newsletter.		
8.	Planning Applications		
0.	None were received for the Parish.	Planning apps circulated to Cllrs between meetings.	
9.	Haweswater Aqueduct Resilience Programme (HARP)		
	To receive and note any updates.		
	 To receive general updates. Members noted that United Utilities had sent comments from the meeting with Cllr Sullivan and Rattigan (11th March). An update from the meeting will be published in the newsletter and Clerk is to be supplied with a report which can be published on the website by June meeting. Newton Council contacted with Clerk with regard to a meeting with United Utilities asking to speak to the members who attended the meeting to understand whether a meeting with them would be advantageous. Cllr Rattigan agreed to have his details passed to the Clerk of Newton give basic information. 		
10.	Receive updates from Committees & Working Parties		
	Staff Working Party – update by Cllr Rattigan		
	Nothing to report to Council		
	2. Finance Committee – update by Cllr Rattigan		
	Auditor – reappointment TT		

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RESOLVED – Members agreed and instructed the Clerk to contact T Taylor.

10.0201.02

It was noted by Members that the over the past four years the Council has worked on increasing the reserves/cash in bank of the Parish Council to ensure there are funds for unexpected expenditure.

2020/21 £818 2021/22 £3,600 2022/23 £4,900 2023/24 £12,567.31

Members were informed it is about replenishing depleted reserves and that the Council remains committed to improving the village for the residents.

Playing Field & Play Ground Working Party – Cllrs Harrison & Cox

- Wicksteed queried invoice update.
 Members were informed that a refund had been received in March 2024.
- 2. Update on loose hens on playground complaints

The tenants of the smallholding had not been contacted as the Clerk had yet to find contact details. The issue persists. The Clerk to contact.

3. WFC invoice update to discuss and resolve action required.

Members were informed that the Chair and Clerk had received information from WFC. Members discussed the need to support the club and cancel the invoice for 2024. Members considered

RESOLVED – Invoice for rent of the Pavilion will be cancelled for 2024 for both Waddington Football Club and Cricket Club. The Clerk is to contact both Clubs, with the stipulation there is more communication and transparency going forward. Members requested that the Clerk asks the Clubs for a meeting to discuss how to support further and assist applications for funding making suggestions for female and young team to be created.

4. National Lottery Fund grant application

Cllr Rattigan has reviewed the application completed by Cllr Harrison, it was suggested that more information about how the area would benefit the community should be added and Cllr Whitwell was asked

10.0301.03

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	to review before submission. Improvements to the play area, paths and pavilion are included on the application.	
11.	Financial Reporting	
11.	By the Responsible Financial Officer: To approve: 1. Bank balance as at 31 March 2024 £12,567.31 2. Expenditure to be approved February 2024 Easy Websites (DD) Clerk salary for Clerk March incl exp Water Plus – Pavilion RVBC – Waste £30.36 incl VAT £ 633.15 - £1.40 £270.50 RESOLVED – Members agreed all payments listed 3. Insurance renewal 2024 update	11.02.04
	 Members were informed that the insurance has been paid, the invoice was received in the new financial year and has been paid in April 24. 4. RVBC in Bloom grant Members were informed the application has been started, the Clerk needed to obtain a quote from Newlands Nursery then submit the application before 30 April 2024. Cllr Whitwell requested petunias for the planters. 	
	 Asset register – discuss and create working party to complete a Parish Asset register by June 2024. Members recognised that the Asset Register on file is out of date, this is to be updated by 30th June 2024. RESOLVED – a working party to update the Asset Register was 	
12.	created. The Clerk supported by Cllr Sullivan and Whitwell. Reverend Christopher Wood to also be on the working party. CCTV & Crime in area	11.05.05
	To receive any updates, discuss liaising with the local police and RVBC regarding funding.	

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Members were informed that "Door knockers" had returned to the village. Cllr Rattigan approached the Citizen's Advice and Trading Standards as a private citizen and was informed – anyone can go around door knocking with a pedlar's license which can be obtained from the internet. As long as they are not committing a criminal offence the pedlar can go around any area as often as they like. Waddow Grove is a no cold calling area, however this is not enforceable although there are signs.

It was proposed that the whole of Waddington could become a "No Cold Calling" area which Trading Standards would facilitate. Trading Standards advised the best way to stop cold callers is by residents saying no and not purchasing from them. It would need to be a public consultation to make the village a no cold calling zone.

Trading Standards confirmed that the story Pedlars give that they are rehabilitating offenders is false and advised residents to say no.

Clerk informed Members that the website had been updated with warning from Trading Standards of cold callers.

2. Cllr Rattigan and Sullivan attended an interview with PC Matt Hartup and colleague. A location and power source for CCTV camera was discussed. Members recognised that a CCTV provider should be contacted to get further advice

The Data Controller would be the Clerk and Police would not have immediate access. It was noted that houses can be pixelated out for privacy.

RESOLVED – CCTV as a subject to be added to the newsletter to obtain resident's opinion

12.02.06

13. Coronation Gardens

1. Receive any updates

Members were informed that the plants are to be collected from Huntroyd's nursery by the Coronation Garden volunteer. In addition there remains a bench to be installed from the LEF Project, the King Charles III plaque to be fixed to it.

It was confirmed that the LEF was paid before

14. Allotments

Councillor Sullivan left the room.

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	To receive any updates a. Plot division The Clerk informed the Members that the Lengthsman had been instructed to split plots 1 & 8. Plot 11 has not been divided as there is a green house on the halfway point. The tenant is unwilling to remove the structure.	
	RESOLVED – Clerk to offer the area of Plot 11 as a small Plot to any interested party.	14.01a.07
	b. Path maintenance and cleaning Member discussed that the Lengthsman could clean the path and strim. Members discussed the need to use environmentally safe cleaner. Members noted that funding for the maintenance of the allotments needs to be looked at.	
	RESOLVED – Clerk to purchase organic cleaner from Amazon and pass to Lengthsman.	14.01b.08
	It was recognised that the Lenghtsman requires a job list for the Parish.	
	RESOLVED - Clerk to instruct the Lengthsman to strim the grass along the path and clean the bus shelters.	14.02.09
15.	Waddington Community Orchard Project	
	To receive any updates of the project.	
	Members were informed that the agreement wasn't live, enquiries have been made to obtaining a water connection for free from Untied Utilities, a reply is yet to be received. Cllr Whitwell to arrange an Orchard Volunteer Training day. Cllr Whitwell confirmed sheep will be grazing on the area.	
16.	Highways	
	To receive update regarding the parking and traffic at Waddington and West Bradford School.	
	West Bradiera Coriooi.	
	Member noted nothing new to report.	

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	 To receive updates on road closure on Slaidburn Road 25th February Members were informed that an email had been received from Cllr Swarbrick and Untied Utilities are not accepting responsibility. 	
17.	Waddington Village Post Office	
	Receive update regarding the Post Office closure and enquiries into the outreach program. Members were informed that Post Office Counters have informed MP Nigel Evans that they will not authorise the out reach due to distance and the cost it will incur is not viable for them. It was recognised that at this time the Parish Council have exhausted all avenues in getting post office serves to the village.	
18.	Councillor email addresses	
	 To discuss and resolve the option to use Easy Websites as email provider for all councillor emails. £2.20 plus VAT email £5.50 plus VAT and the use of personal email addresses. Members were instructed that it is advisable to have an email which is purely for Parish emails. Member were informed that the Clerk would need access to the emails if the need arose. Members who don't have an email purely for council were asked to create on by May meeting. The email address can be a gmail account and Members dismissed creating and paying from Easy Websites. Members were also advised that whilst not required at the time there is a move towards Parishes adopting a .gov.uk web address, this was not yet a legal requirement. 	
20.	Parish Events 2024 & Newsletter	
	To create working party for parish events RESOLVED - Working Party for the Fun Day was created – Cllr Harrison, Whitwell and Rattigan to run the working party with assistance from other members when available.	20.01.10

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		Discuss and resolve actions required for Waddington Village Fun Day 2024 The Fun Day will be on 8th June, the Members noted that the stall company would not be used. RESOLVED – The Funday will consist of refreshments, bar, tombola (run by the school), stalls created by the Council and games. A resident will be approached to paint the lines on the field. The working party to meet. Discuss and resolve newsletter items and distribution	20.02.11
		Cllr Edmondson to obtain a copy of last year's newsletter to be edited for print. Members discussed distribution.	20.03.12
		RESOLVED – Members to distribute.	20.00.12
21.	Defib	rillators in village	
	1.	Receive updates	
		Members were informed that the battery of the Defib at the Club has until September, however the pads need replacing. The Clerk confirmed they were ordered given the information sent.	
		The defib in the Phone Box is still not working, Cllr Edmondson to continue tracking down the relevant company for fix.	
22.	Annu	al Planner Update	
	1.	Additions to planner to be discussed, if not already added in meeting.	
		Members noted the Ribble Valley in Bloom had been added.	
23.	Parti	nership Meetings	
	1.	To receive reports from external partners and meetings which impact on the Parish area e.g., LCC, RVBC updates. a. Parish Liaison Committee Cllr Cowman stated she would pass on information as due to other	
		commitments no Member was available to attend.	
24.	Wado	low Hall	
	1.	To receive any update with regard to the sale of Waddow Hall by	

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	Girlguiding	
	No new information had been received.	
25.	Matters brought forward by Clirs & Clerk as INFORMATION only	
	No debate, resolutions or actions should arise from this item. If necessary, items should be deferred as agenda items for the next meeting. No matters brought found	
26.	Next Meeting dates	
	26.1 Agenda items and Reports for the 2024 meeting to be submitted to the Clerk – by midday Monday 6 th May 2024. 26.2 Next meeting to take place Monday 13 th May 2024, 7.30pm at St	
	Helen's Church Refectory meeting room.	
	The meeting was closed at 9.22pm	

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